



Job Title:	Mechanic	Position Type:	Full Time (NON-EXEMPT)
Reports to:	Trucking Division	Department:	Operations
Work Schedule:	8 hours a day, M-F, overtime when necessary.		
HR Contact:	Linda Kammerzell	April 14, 2021	

Summary:

The Mechanic performs general maintenance and repairs on Company fleet vehicles. The Mechanic is required to perform physically demanding labor in all conditions (whether inside or outside) and work long hours when necessary.

Essential Job Functions:

- Must have mechanical experience doing maintenance service on semi-trucks, pickup trucks, and trailers.
- Must have experience with wiring, brakes, lights and air bags (list not all inclusive).
- Must be able to diagnose and trouble shoot problems.
- Must Maintain a safe work environment for themselves and others.
- Must have personal tools to compliment tools offered by Company.
- Must maintain condition of company property and maintain all necessary inspections.
- Must have a positive attitude and work well in a team environment.
- Must be able to take direction from Management Staff.
- Must perform ALL tasks to company standards both safely and efficiently.
- Must be willing to work long hours – 8-to-12-hour shifts; 40 hours a week, 5 days a week with occasional overtime and with possible weekends.
- The Mechanic will be required to wear –Personal Protective Equipment (PPE) and FR as necessary.
- Must have basic mechanical ability along with the ability to utilize various hand/power tools safely and efficiently.
- Must maintain professional relationship with company personnel and customers at all times.
- Must be able to perform physical activity including but not limited to: climbing ladders and stairs, lifting, carrying heavy objects exceeding 50 lbs., support body weight with arms only, running, walking, sitting for extended periods of time, etc.
- Other duties as assigned.

Qualifications and Education Requirements:

- Must have 2 -5 years' experience as a mechanic.
- Must be able to effectively communicate and understand the English language.
- Have reliable transportation to/from company office or yard.
- Must be able to pass all drug testing as required by company policy (pre-employment, random, post-accident, or reasonable suspicion).
- Must complete a physical capability test and maintain physical capability.
- Must maintain a clean Motor Vehicle Record (MVR) and pass criminal background check
- Obtain Safeland certification and any other required safety courses
- Obtain any education / certifications as required to perform duties of this position.
- Must maintain a consistent safe work environment.
- Ability to perform tasks accurately and thoroughly.
- Ability to find solutions for and/or to deal with day-to-day work-related problems efficiently.
- Ability to comprehend complex topics and specialized information.



- Ability to complete work-related tasks in stressful situations.
- Ability of decipher safe and un-safe working conditions and implement best course of action.
- Ability to communicate effectively with others, either through verbal or written communication.
- Ability to maintain a productive work environment at all times.
- Ability to remain attentive to detail and provide feedback when necessary.

Preferred Certifications:

- Formal Mechanic Training, desired
- CDL Class A certification
- First Aid & CPR
- H2S Preparedness
- HS Diploma/GED
- Any other requested certifications.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by persons assigned to the above job duties. The requirements are not to be construed as an exhaustive list of all responsibilities, duties and skills required of personal so assigned. At the discretion of Management Staff, all personnel may be required to perform duties outside the range of what is minimally required.

Employee:		Date:	
Manager:		Date:	

Compensation depends upon experience.

Starting salary range - \$20 - \$25 per hour.